



Policy 110-24
Artificial Intelligence (AI) Content

1. PURPOSE AND SCOPE

This policy governs the use of Artificial Intelligence (AI), as this technology pertains to content created for purposes internal and external to the High Alert Institute, Inc. (HAI)

2. POLICY STATEMENT

The United States (US) and International law require disclosure and labeling of AI-generated content. This policy defines how AI will and will not be employed for text, images, translations, and research.

3. DEFINITIONS

AI-generated and AI-assisted content are defined by the United States and International governments as below:

- **AI-Generated Content**
Text, images, or translations created by an AI-based tool. Actual content created by AI-based tools is considered "AI-generated," even if substantial edits are applied by human authors or editors afterward. AI-generated content includes but is not limited to, videos, photos, text, audio, and any other AI-generated material.
- **AI-Assisted Content**
Content created by human authors or editors using AI-based tools to edit, refine, error-check, or otherwise improve that content (whether text or images) is considered "AI-assisted" and not "AI-generated." Content created by human authors or editors using an AI-based tool to research, brainstorm, generate ideas, or perform literature searches is also considered "AI-assisted" and not "AI-generated."

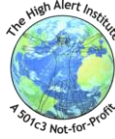
4. RESPONSIBILITIES

At least annually, the Board and the Executive Director for HAI will review this policy for compliance with US and International regulations, as well as industry-specific guidance.

5. SPECIFICATIONS

AI-generated content must be digitally watermarked and comply with all applicable intellectual property laws. Under the United States AI Disclosure Act of 2023, all AI-generated material must include the following statement:

“DISCLAIMER: this output has been generated by artificial intelligence.”



In documents with references or source citations, the AI-based tool used to create AI-generated content must be cited as a reference. Citations for AI-generated content must include the name of the AI-based tool used and the date the AI-generated content was created.

HAI does not include AI-generated content, AI-generated literature searches, or AI-generated research in published work products. The Institute does use AI-based spell checkers, grammar checkers, thesauruses, transcription and reading level analysis. Such AI-assisted content is reviewed by human authors or editors who verify and adjudicate all results from AI-based tools.

HAI include some AI-generated content, AI-generated literature searches, or AI-generated research on websites, social media and in emails. The Institute also uses AI-based spell checkers, grammar checkers, thesauruses, transcription and reading level analysis to edit website content, social media posts and emails. Such AI-generated and AI-assisted content is reviewed by human authors or editors who verify and adjudicate all results from AI-based tools. In compliance with US and International law, all AI-generated content is digitally watermarked, complies with all applicable intellectual property laws, and include the following statement:

“DISCLAIMER: this output has been generated by artificial intelligence.”

6. REFERENCES

United States AI Disclosure Act of 2023

7. CHANGE HISTORY

Policy	Effective Date	Significant Changes	Prior Policy/Document
POL-0110-24	1Jan2024	Initial version	Supersedes 2023 HAI Disclosure Statement for Artificial Intelligence (AI) Content

8. APPROVAL SIGNATURES

NAME	TITLE	SIGNATURE	DATE
Allison A. Sakara, RN, MSN, NP, PHRN	Executive Director		8Jan2024
Maurice A. Ramirez, DO, PhD	Board Chairperson		